



Facilities Use Agreement

All Athletic Facility use will be scheduled by the Athletic Director (who will coordinate with the campus principals and coaches). All Campus Facility use will be approved by the Campus Principal Only. **The following guidelines MUST be followed:**

1. Complete the facilities usage request at least two weeks prior to the date requested. This request should be delivered to the District Administration Office building at 309 Main Street, Maypearl, TX 76064.
2. Make a \$50 Key card Deposit, to be refunded at the end of the season when the key or electronic key card is returned.
3. Provide credentials for criminal history checks on all adults involved in the activity. These checks are done at the Administration office and proper documentation must be provided prior and criminal history check must be completed prior to approval.
4. Sign Facilities Use Agreement once approved by Administrative office and scheduled by Athletic Director.

Failure to abide by facilities Use Agreement and terms and conditions may result in loss of privileges.

Exemptions:

- **Maypearl Youth Athletics** is defined as a group of students participating in non-profit organized athletic events; enrolled in grades 1 – 6; and coached by a Maypearl ISD resident. The **Maypearl Youth Athletics** may have access to facilities at no cost given that all criminal history checks are complete and dates of usage are scheduled with the Athletic Director.
- **The Texas Round-up Event** is defined as a Chamber of Commerce sponsored event that is organized to spotlight High School Basketball players one day in March. **The Texas Round-up Event and the Maypearl Chamber of Commerce** may have access to the High School and Junior High Gym at no cost given that all criminal history checks of those working the event are complete and submitted prior to the event.
- **The Superintendent may grant the following exemption only.** The Athletic Director or a Campus Principal may request in writing an exemption of fees for any person(s) that serve the district staff and only the district staff; or serve only students of Maypearl ISD. This includes individuals that are non-profit and for-profit. ***Examples may include but not limited to private tutorials for band, basketball camp, or health classes for staff. All documentation must be completed and submitted to the Superintendent for approval two weeks prior to the event.***
- **Facility requests by outside districts for play-off games will be approved by the Athletic Director and may include the football, basketball, and baseball facilities. Fees associated with the costs to provide facility are stated above. Each district associated**



with the play-off games will have the responsibility of background checks for their employees.

Facilities Available for Public Use:

- The High School and Middle School gymnasium, Football Field, and Cafetorium will be available for Maypearl ISD activities and at Board discretion for outside activities.
- The Primary gym will be available for outside activities subject to guidelines listed above. The Elementary gym is not available for outside use. All activities except Maypearl I.S.D. Youth Athletics will be subject to fees.
- Campus Facilities also available are Primary, Elementary and Middle School Cafeterias.

Usage Fees:

Building Usage	\$20 per hour of actual use
Utility Usage	\$20 per hour (plus one hour prior for pre-cool/heat time)
Administrator (as needed & determined by district)	\$25 per hour
Supervisor (as needed & determined by district)	\$15 per hour
Custodial services	\$15 per hour

- All fees are subject to a four-hour minimum. A \$300 deposit is required which will be credited toward total cost of usage. Payment is expected at the first or each month if usage is more than one month in duration. If the amount does not exceed the \$300 deposit, the remainder will be refunded.
- Terms and Conditions form must be signed.

Facility Use Application

Requested Date(s):	Facility:
--------------------	-----------



Time:	# of Participants:
Organization/Person responsible:	
Activity / Purpose:	
Billing Address:	
Contact Information:	(Home) (Work)
	(Cell)
Place of Employment:	
Driver's License #:	
Social Security #:	
Emergency Contact:	
Contact Information:	(Home) (Work)
	(Cell)
List other adults responsible for the activity:	

- Background check forms must be completed and returned with this form for all adults involved with the activity. Any adult not screened found to be involved may result in denial of use.

I understand that I am responsible for the condition and security of the facility that I am using. I hereby agree to abide by the terms and conditions of the facility usage as stated. I also agree to a criminal history background check for myself and all other adults assisting with the activity.

Request, criminal background forms, approval and deposits must be completed prior to key or electronic card device being issued.

Signature of Responsible Party

Date

Key Requested: (Yes) or (No)

Returned Date: _____ (\$50.00 deposit)

Facility Use Fee: _____

Utility Use Fee: _____

Administrator Fee: _____

Supervisor Fee: _____

Custodial Fee: _____

Total Charges: _____

Deposit Required: \$300.00

Criminal Background Check(s) Complete: Approved _____ Denied _____ Date: _____

Campus Principal: _____ Approved _____ Denied _____ Date: _____

Athletic Director: _____ Approved _____ Denied _____ Date: _____

Superintendent: _____ Approved _____ Denied _____ Date: _____

Reason for Non-Approval: _____

Terms and Conditions for Use of



Maypearl Independent School District Facilities

All persons, firms, corporations, organizations, or associations using the school facilities, including gymnasiums, shall comply with and be bound by the following terms and conditions:

1. No acts shall be allowed in which open flames are used.
2. No fireworks or explosives of any nature shall be permitted in or about said facilities.
3. No intoxicating liquors of any kind or description shall be kept, used or consumed on the premises.
4. No drugs or narcotics shall be used or consumed on the premises.
5. No tobacco products shall be allowed or permitted.
6. There shall be proper supervision for the accommodation and control of patrons attending any performances or activity.
7. No more than seating capacity of the gymnasiums or cafeteriums shall be permitted at any time.
8. No use of the gymnasiums or cafeteriums shall be made contrary to the laws of the State of Texas, contrary to any ordinances, rules or regulations of any proper governmental agency having the right to make the same.
9. The user of said facility shall assume all liability for damages that may arise from any accident that may occur in or about said building. When damage to property or injury to persons is the result of either the acts or neglects of user or the agents, servants and employees of the user, the user shall hold Maypearl I.S.D. harmless from any liability by reason of any such damages.
10. The user of said facilities shall assume all liability for restoring said facilities to the condition at the time of possession, loss of key, or failure to return key, the said user shall automatically forfeit the right to use any school facility for the rest of the academic school year.
11. The user may carry liability insurance to cover all possible accidents or possible damage to facilities.
12. Only attached equipment to the facility may be used, such as basketball goals. The user does not have right to any other equipment available without prior written authorization.
13. Use of athletic facilities for use of sports other than the intended use of that facility must be aware of potential damage and take actions to prevent it. (Example: no wearing cleats on the turf field, riding of bikes on field or track, or other actions that could damage the facility grounds or floor). If this occurs all exempt and non-exempt Facility Use Agreements will be void and result in loss of privileges.
14. School related activities take precedence.
I agree to abide by all terms and conditions listed above.

Signature of Responsible Party

Date

Driver's License #

Date of Birth

Signature of Responsible Party

Date

Driver's License #

Date of Birth



Terms and Conditions for Maypearl Independent School District Gymnasium Usage

Respect School Property

1. Leave goals in position found.
2. Leave gym in clean and orderly condition.
3. Do not access main building.
4. Do not bring food or drink into the gym (water for athletes is an exception).
5. All participants must adhere to gym floor rules.

Maintain Security of the Gym at all times

1. As the responsible party, assure that all doors and windows are securely locked.
2. Assure restrooms / locker rooms are left in an orderly condition.
3. Do not allow any other person(s) to use facility key (other than authorized user).
4. Report to the Athletic Director or Campus Principal any damage or needed maintenance.

Climate Control

Heating / AC will not be used by youth athletic groups unless the regular fee schedule is applied. This request must be filed with the Athletic Director.

I, as the responsible party, agree to abide by all the above mentioned terms and conditions for usage of a Maypearl I.S.D. Gymnasium.

Signature of Responsible Party

Date

Driver's License #

Date of Birth

Signature of Responsible Party

Date

Driver's License #

Date of Birth