

# Maypearl I.S.D. 2020-2021 School Start Up Plan

*This plan serves as guidance for  
Maypearl ISD in response to the  
Covid-19 Pandemic*



# INDEX

★ The Continuum of Learning Environments	p. 3
★ On Campus Health and Safety Protocols	p. 6
★ Additional Safety Protocols	p. 11
★ Facility Cleaning	p. 15
★ Bus Drivers / Bus Protocols	p. 15
★ Cafeteria and Meal Protocols	p. 16
★ Staff and Student Training	p. 16
★ Protocols for P.E., Athletics & Other UIL Activities	p. 19
★ Frequently Asked Questions	p. 20
★ Tips for Remote Learning at Home	p. 31
★ Updated District Calendar	See Website

# THE CONTINUUM OF LEARNING ENVIRONMENTS

1. Face to Face Instruction (Traditional School Learning)
2. Remote Learning

*A video/presentation will be developed and posted to each campus website and district website prior to August 1, 2020 to assist parents/guardians decide which option is best for them.*

*On July 30, 2020, a commitment form will be posted for parents/guardians to choose the learning environment that their child will begin the school year with. The deadline for submitting the form is August 5, 2020.*

<p><b>1. Face to Face Instruction (Traditional School Learning)</b></p> <p><i>Provided at all campuses five days a week</i></p>	<p>This is the traditional model with minimal changes to the school operation and all students are present five days per week. Once the choice is made the student must continue with Face to Face until the end of the grading period.</p>
<p><b>2. Remote Learning</b></p> <p><u>Maypearl Primary –</u> Asynchronous</p> <p><u>LSK Elementary –</u> Asynchronous</p> <p><u>Maypearl Middle School –</u> Asynchronous with Synchronous requirements</p> <p><u>Maypearl High School –</u> Asynchronous with Synchronous requirements</p>	<p>If parents or guardians choose to keep students at home, the district will provide Remote Learning. Remote Learning may be selected by the parent prior to each grading period. Once the choice is made the student must continue with Remote Learning until the end of the grading period. Parent or Guardian is responsible for providing device and internet connection that is suitable for Remote Learning. The school district will not be responsible for providing a device for PK thru 5<sup>th</sup> grades or establishing a working internet connection. A video will be posted on the district website detailing each campus' Remote Learning requirements prior to school starting.</p> <p>Maypearl Primary School and LSK Elementary School students are required to participate in Remote Learning a minimum of 3 hours daily. Maypearl Middle School and Maypearl High School students are required to participate in Remote Learning a minimum of 4 hours daily.</p>

**REMOTE LEARNING REQUIREMENTS:**

**Directions will be provided to students from each campus on how to access Remote Learning.**

Parents or Guardians must sign an Instructional Commitment Form with the school district indicating the instructional environment they are choosing for their student. This form will contain explanations and requirements for Remote Learning.

1. **Asynchronous** – Instruction that does not require having the instructor and student engaged at the same time. In this method, students learn from instruction that is not necessarily being delivered in-person or in real time. This type of instruction may include various forms of digital and online learning, such as prerecorded video lessons or game-based learning tasks that students complete on their own, and pre-assigned work and formative assessments made available to students on paper. The instructional method must address the required curriculum, per TEC 28.002.  
***All students must log in and complete a task for the district to count the student’s attendance each day. This step is crucial for school funding and student’s 90% attendance rule.***
2. **Synchronous** – Two-way, real time/live, virtual instruction between teachers and students when students are not on campus. In this method, the required amount of instructional time is scheduled each day, and funding is generated when attendance is recorded daily at a locally selected snapshot time. Synchronous instruction is provided through a computer or other electronic device or over the phone. The instructional method must address the required curriculum, per TEC, 28.002.  
***All students must log in and complete a task daily for the district to count the student’s attendance. This step is crucial for school funding and student’s 90% attendance rule.***

<p><b>Attendance Requirements</b></p>	<ol style="list-style-type: none"> <li>1. <b>Face to Face</b> - No change in attendance requirements as stated in handbook.</li> <li>2. <b>Remote Instruction</b> - All Students must log in and complete a task daily for the district to count the student's attendance. This step is crucial for school funding and student's 90% attendance rule.</li> </ol>
<p><b>Special Education / 504 Accommodations or Dyslexia / English as a Second Language (ESL)</b></p>	<p>Student Individualized Education Plans are followed regardless of learning environment such that the students with disabilities receive a Free and Appropriate Public Education (FAPE).</p> <p>Delivery of services in Remote Learning may differ from Face to Face instruction but will meet the student's individual education plan. If needed, parents will be notified by the special education department regarding their contingency plan.</p>
<p><b>Tutorials –</b></p>	<p>Will be conducted after school in both learning environments for students requiring tutorial services. All students attending Face to Face will be served Face to Face, and all served remotely will be served remotely.</p>
<p><b>Grading and all other applicable policies</b></p>	<p>Face to Face Learning and Remote Learning follow the same grading policy and guidelines found in the MISD Student Handbook.</p>

## ON CAMPUS HEALTH AND SAFETY PROTOCOLS (Mitigation)

<p><b>Student, Staff, and Visitor Screenings</b></p>	<p>Prior to entering the school all students, staff, and visitors are required to be screened in the following ways:</p> <ul style="list-style-type: none"> <li>★ Students – Parents are required to self-screen at home prior to sending their child(ren) to school (<b><i>See Screening Questions on page 12</i></b>).</li> <li>★ Staff – All employees are required to self-screen at home prior to coming to work and keeping track of data upon request of district.</li> <li>★ Visitors – Visitors will be required to answer screening questions at the front office when visiting the campus and have their temperature taken.</li> </ul> <p>Temperature checks will be required for students in grades PK thru 3 prior to entering the classroom. Temperature checks will only be required for all other students and staff if required by the Texas Education Agency or by Governor’s Executive Order.</p>
<p><b>Hand Washing / Sanitizer</b></p>	<p>All staff and students are required to utilize hand sanitizer prior to entering the school building at one of the available locations at each entrance.</p> <p>All staff and students are encouraged to wash their hands with soap and water each time they visit the restroom. Hand sanitizer is available in all hallways, restrooms, and classrooms for repeated use.</p>
<p><b>Student, Visitors, and Staff (PPE)</b></p> <p><i>Face Coverings must cover the mouth and nose.</i></p>	<p>All district employees will be provided a face covering and are responsible for cleaning daily.</p> <p>Staff members are required to wear face coverings while in the presence of students, staff, and visitors. They may remove face coverings when at duty free lunch and when working alone. (Per the Governor’s Executive Order)</p>

<ul style="list-style-type: none"> <li>★ <i>Face coverings (cloth or paper)</i></li> <li>★ <i>Shields</i></li> </ul> <p><i>Gloves for sanitary use only.</i></p>	<p>PK-3<sup>rd</sup> Grades – Students will have their temperature taken prior to entering the classrooms.</p> <p>K-1<sup>st</sup> Grades – Desk dividers will be available for classroom use.</p> <p>Students fourth grade and up are required to wear face coverings throughout the day in all common areas, given exceptions for meals, P.E. or in UIL protocols. All school bus riders at ALL grade levels will be required to wear face coverings when entering, riding, and exiting the bus.</p> <p>All visitors are required to wear face coverings in all areas of the school.</p> <p>While gloves may be used for single use by nurses, custodians, and food service personnel, it is not recommended or required to use gloves throughout the day by students and visitors. Individuals wearing plastic or rubber gloves will be asked to discard them and use hand sanitizer before entering a campus.</p> <p>In the event the Governor’s Executive Order or TEA requirement is removed or lifted, all will be allowed to continue to utilize a face covering if they wish, but it will no longer be required.</p> <p>In addition to using PPE, please remember to:</p> <ul style="list-style-type: none"> <li>★ Wash your hands often with soap and water for at least 20 seconds. Use hand sanitizer with at least 60% alcohol if soap and water are not available</li> <li>★ Avoid touching your eyes, nose, and mouth</li> <li>★ Cover your mouth and nose with a tissue when you cough or sneeze or use the inside of your elbow</li> </ul>
<p><b>Water Stations</b></p>	<p>Water filling stations will be located at each campus for students to fill re-fillable water bottles throughout the school day. Water fountain use will be restricted, and</p>

	<p>students will be required to have a refillable water bottle for daily use only. Water bottles should go home daily to be cleaned and sanitized.</p>
<p><b>Room and Surface Cleaning / Sanitizing</b></p>	<p>Rooms and restrooms will be cleaned daily, and sanitizing misters will be utilized to sanitize surfaces in the evenings for use the following day.</p> <p>All teachers and staff will be provided cleaning spray and towels to clean desktops and other surfaces during the day (as needed).</p> <p>Additional trash cans will be provided for all breakfast, lunch, and classroom trash.</p> <p>ALL bus riders regardless of age are required to wear face coverings while on the bus.</p>
<p><b>Start of Day Protocols</b></p>	<p>Teachers will report to classrooms prior to students entering. All other staff will have assigned areas of duty.</p> <p>Students will enter the building and either report straight to their classrooms or go by the cafeteria to eat breakfast and then report to the assigned classroom.</p> <p>Students in grades PK thru 3<sup>rd</sup> grade will have their temperature taken before they enter the classroom.</p>
<p><b>During the Day Protocols</b></p>	<p>Per Governor’s Order - Students (4<sup>th</sup> grade and up) will be required to wear a face covering while at school, except for eating, drinking, recess, or exercising.</p> <p>Students who are in 3<sup>rd</sup> grade and below may wear a face covering, but it is not required.</p> <p>Students will be spaced out in each classroom as much as possible. However, please know that it is impossible to</p>



	<p>space students 6ft apart in each classroom due to room size limitations. K-1<sup>st</sup> grade classrooms will have desk dividers available to limit contact as much as possible.</p> <p>At the middle school and high school, students will move on the right side of each hallway depending on the direction they are heading.</p> <p>It is recommended that students maintain proper distance from each other. Again, it will not be required or possible to space 6ft apart in the hallways.</p>
<p><b>End of day Protocols</b></p>	<p>Students will collect all items to take home.</p> <p>Bus Riders will walk to bus area. Students will stand in lines/groupings entering buses one at a time. All students will be required to wear a face covering while riding the bus.</p> <p>Pre-K to 5<sup>th</sup> grade students will be picked up in the car line as their number is called (waiting in areas that allow for distancing as possible). 4<sup>th</sup> &amp; 5<sup>th</sup> graders will be required to wear face coverings as mandated by the Governor’s Order.</p> <p>6<sup>th</sup> through 12<sup>th</sup> grade students will be picked up in the designated locations. They will be required to wear face coverings as mandated by the Governor’s Order and will be encouraged to maintain social distancing.</p>
<p><b>Office or Administration Protocols -</b></p>	<p>Allowed visitors will be required to use hand sanitizer prior to entering the building, must wear a face covering, will be asked a series of symptom screening questions, and have their temperature taken.</p> <p>The Raptor System will continue to be utilized as in the past and a driver’s license / state ID is required.</p>

**District Point Persons for information**

Questions concerning grades or specific assignments must be addressed with the Remote Learning Teacher.

**Technology Help Desk**

Phone: 972-435-1055

Email - [Helpdesk@maypearlisd.org](mailto:Helpdesk@maypearlisd.org)

**Health Questions**

Maypearl High School: Phone 972-435-1033

Email [kerrah.turner@maypearlisd.org](mailto:kerrah.turner@maypearlisd.org)

Maypearl Middle School: Phone 972-435-1045

Email – [gilmica.brown@maypearlisd.org](mailto:gilmica.brown@maypearlisd.org)

Lorene Smith Kirkpatrick Elementary: Phone 972-435-1064

Email – [misty.caldwell@maypearlisd.org](mailto:misty.caldwell@maypearlisd.org)

Maypearl Primary School: Phone 972-435-1083

Email – [rene.griffin@maypearlisd.org](mailto:rene.griffin@maypearlisd.org)

**Attendance**

Maypearl High School: Phone 972-435-1018

Email [astuder@maypearlisd.org](mailto:astuder@maypearlisd.org)

Maypearl Middle School: Phone 972-435-1043

Email – [dshaunfield@maypearlisd.org](mailto:dshaunfield@maypearlisd.org)

Lorene Smith Kirkpatrick Elementary: Phone 972-435-1060

Email – [dfisher@maypearlisd.org](mailto:dfisher@maypearlisd.org)

Maypearl Primary School: Phone 972-435-1099

Email – [becca.dycus@maypearlisd.org](mailto:becca.dycus@maypearlisd.org)

**Transportation**

Phone: 972-435-1069

Email - [Justin.Felts@maypearlisd.org](mailto:Justin.Felts@maypearlisd.org)

**Curriculum and Instruction**

Phone: 972-435-1000

Email - [Lhyles@maypearlisd.org](mailto:Lhyles@maypearlisd.org)

**Special Education / 504 / Dyslexia**

Phone: 972-435-1080

Email - [Jessica.Winningham@maypearlisd.org](mailto:Jessica.Winningham@maypearlisd.org)

**Safety and Security**

Phone: 972-435-1025

Email - [West.Warren@maypearlisd.org](mailto:West.Warren@maypearlisd.org)

	<p><b>Child Nutrition</b>  Phone: 972-435-1041  Email – <a href="mailto:kupchurch@maypearlisd.org">kupchurch@maypearlisd.org</a></p> <p><b>District Communication</b>  Phone: 972-435-1000  Email - <a href="mailto:rbowling@maypearlisd.org">rbowling@maypearlisd.org</a></p>
--	--

## **ADDITIONAL SAFETY PROTOCOLS**

### **VISITOR RESTRICTIONS**

Maypearl ISD is restricting visitors to only necessary visits for Special Education, 504, ESL or other meetings. Parent and teacher meetings may be conducted on campus as needed, so long as parents and staff follow on-campus protocols (hand sanitizer entering the building, face coverings, screening questions, and temperature taken).

Only Maypearl ISD staff are allowed on campus during preparation for reopen.

Parents/Guardians, Grandparents, ...etc.... will not be allowed to eat lunch with students this school year. Campuses are closed to ALL visitors (including parents/guardians, grandparents...etc.) during lunch due to lack of space for social distancing.

### **TRAVEL RESTRICTIONS**

Maypearl ISD will discontinue staff travel to conferences and workshops until further notice unless pre-approved by the office of the Superintendent. Student field trips are suspended for the Fall and Spring until it is deemed appropriate to travel as a large group with normal/minimal social distance. Competitive events must be approved by a campus administrator 2 weeks prior to the event.

### **SCREENING AND PROTOCOLS**

To help prevent the spread of COVID-19 and reduce the potential risk of exposure to our students and employees, we will be requiring students and employees to complete a self-

screening prior to reporting to school which includes answering a set of questions related to COVID-19 including **newly acquired symptoms**:

- Cough
- Shortness of breath or difficulty breathing
- Chills
- Repeated shaking with chills
- Muscle pain
- Headache
- Sore throat
- Loss of taste or smell
- Diarrhea
- Feeling feverish or a measured temperature greater than or equal to 100.0 degrees Fahrenheit

If a student or employee is experiencing these symptoms and those are not normal for the student or employee, then the student's parent should contact the school or the employee should contact their appropriate supervisor that they will not be at work on that day. They can report their screening information to campus Principal and/or the campus nurse for additional guidance. It will be kept confidential. The employee will be required to use a sick leave / personal leave day(s) and be seen by a physician as soon as possible. If the employee has a lab tested confirmed case of Covid-19 the employee will be required to self-quarantine. A positive result will also allow the employee to utilize CARES Act provisions for additional leave. A physician must provide documentation authorizing the employee to return to work.

## **HEALTH PROTOCOL**

- If a student or employee becomes ill at school or starts exhibiting symptoms of COVID-19 at school, they must report to the campus/district nurse who will evaluate them. They may be asked to leave school and go home or go to the nearest health center for testing.
- If a student or employee has a positive lab-confirmed case of COVID-19, the campus nurse, principal, and district administration will determine if exposure to others have occurred. Students in close contact as determined by the district will be immediately moved to a clean room environment. Parents/guardians will

receive notification that their child had possible exposure. *Close contact is defined as 1). Being directly exposed to infectious secretions (e.g., being coughed on in close proximity); or*

*2). Being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination. If either of these occurred at any time in the last 14 days at the same time the infected individual was infectious, then close contact has occurred.*

- Any individual who themselves either: (a) are lab-confirmed to have COVID-19; or (b) experience the symptoms of COVID-19 must stay at home throughout the infection period, and cannot return to campus until the school system screens the individual to determine the conditions necessary for campus re-entry have been met:
  - At least 24 hours have passed since recovery (resolution of fever without the use of fever-reducing medications); and
  - The individual has improvement in symptoms (e.g. cough, shortness of breath); and
  - At least fourteen days have passed since symptoms first appeared.

In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such an individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed the same three-step set of criteria listed above.

If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis or (b) receive two separate confirmations at least 24 hours apart that they are free of COVID-19 via acute infection tests at an approved COVID-19 testing location found at <https://tdem.texas.gov/covid-19/>.

***All above mentioned are requirements of the Texas Education Agency, see document SY 20-21 Public Health Planning Guidance.***

## **ISOLATION PROTOCOL**

- When a student has displayed any symptoms, the school nurse will provide a clinical assessment to determine if/when a student needs to be sent home. All will have a temperature taken by the school nurse.
- Students who are ill will be separated from their peers and should be picked up within 30 minutes and no later than 1 hour from the time the campus contacted the student's parent/guardian.
- In the case of COVID-19, other students will be removed from the classroom and taken to an alternative location on campus until the room is cleaned and disinfectant misting has been completed.
- Campus communication will be provided to parents of students if their child(ren) came in direct contact with someone who had a confirmed positive case of COVID-19.
- Staff members displaying COVID-19 symptoms will follow district protocols including isolation from students and other staff members.

### **REQUIRED ACTIONS (per Texas Education Agency):**

If an individual who has been in a school is lab-confirmed to have COVID-19, the school must notify its local health department, in accordance with applicable federal, state and local laws and regulations, including confidentiality requirements of the American with Disabilities Act (ADA) and Family Educational Rights and Privacy Act (FERPA).

Schools must close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected, unless more than 7 days have already passed since that person was on campus.

Consistent with school notification requirements for other communicable diseases, and consistent with legal confidentiality requirements, schools must notify all teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers or staff who participate in any on-campus activities.

## **FACILITY CLEANING**

The safety of our employees and students are our first priority. Upon reopening, our schools have been completely cleaned and disinfected and we will continue to adhere to all necessary safety precautions. In addition to the deep clean of the office and school facilities before employees and students return, the cleaning steps outlined below are to be taken to disinfect workplace surfaces, chairs, tables, etc. to protect employees and reduce the risk of spread of infection. We will require employees to maintain this safety standard by continuously cleaning and disinfecting based on the frequency stated below.

### **GENERAL DISINFECTION MEASURES**

<b>Category</b>	<b>Area</b>	<b>Frequency</b>
Workspaces	Classrooms, Offices	Ongoing throughout the day
General Used Objects	Handles, light switches, sinks, restrooms	Daily
Buses	Bus seats, handles/railing, belts, window controls	Twice Daily
Common Areas	Cafeteria, Library, Conference rooms, Gyms, Common Areas	Daily

The goal is to establish the best sanitary baseline before the campus opens. The campus should be disinfected prior to anyone returning to work or school.

### **BUS DRIVERS/BUS PROTOCOLS**

All students riding a bus are required to wear a face covering while riding the school bus regardless of age. Students riding the bus will use hand sanitizer upon entering the bus and will sit in an assigned seat. Siblings/households will be seated together while riding the route bus.

Transportation staff or custodial staff must disinfect the buses at a minimum:

1. Before starting a route to pick up students
2. After the morning routes
3. Prior to use for extracurricular activities

Transportation staff must follow self-screening protocols mentioned in this document prior to reporting to work.

## **CAFETERIA AND MEAL PERIODS**

Face to Face students will follow the regular campus schedule. Breakfast and Lunch will take place in cafeterias with some distancing in place. Students will be required to wash hands or use hand sanitizer prior to entering the cafeteria. Students required to wear a face covering must do so when entering the cafeteria and while in the food line until they sit down to eat or are ready to leave the table. This will continue until grouping limitations are lifted and the Governor's order concerning face coverings has been removed.

Remote Learning students' food pick up times:

- Breakfast: 8 a.m. to 8:30 a.m.
- Lunch: 1 p.m. to 1:30 p.m.

The food pick-up location is behind the Middle School at the back doors of the cafeteria.

Cafeteria staff must follow self-screening protocols mentioned in this document prior to reporting to work.

## **STAFF AND STUDENT TRAINING**

### **STAFF IN-SERVICE WEEK**

Staff will be meeting in smaller campus groupings to discuss procedures and training measures for the 2020-2021 school year.

Staff will be given instructions on cleaning protocols that they will be responsible for throughout the school day.

Staff will be trained in the health protocols as outlined previously in this plan including but not limited to self-screening prior to coming to the campus each morning.



Staff will be trained in utilizing the technology and programs that the district has appropriated for Remote Learning such as Google Classroom, Screencastify, and Microsoft TEAMS.

Staff will be trained in instructional differentiation methods to be used in Face to Face and Remote Learning instruction.

Remote Learning expectations and guidelines will be given to the staff to follow.

Staff will be trained to communicate all health protocols, safety measures, and instructional processes to the students.

Staff will be trained in all safety drills.

#### **STUDENT TRAINING – FIRST INSTRUCTIONAL DAY**

**Thursday, August 13, 2020 – Only Remote Learners and/or their parents/guardians will report in person to their assigned campus to pick up devices, learning materials, and receive Remote Learner instructions. You will be notified by campus administrators as to the time and place to go.**

**ALL FACE TO FACE LEARNERS WILL NOT BE ON CAMPUS ON THURSDAY, AUGUST 13.**

**Friday, August 14, 2020 – Only Face to Face Learners will report in person to their assigned campus for their first instructional day. Campus administrators will send out additional information as needed.**

**If online registration has been completed and all documents uploaded and successfully received, then student class schedules and teacher assignments will be available via Parent Portal on August 6, 2020.**

Staff will give informational rules to students about health protocols and the process to follow if they feel ill.

Students will be given expectations for Face to Face learning and Remote Learning.

Students will be given guidelines to follow when eating in the cafeteria and traversing the halls during class transitions.

Students will be given instructions on utilizing the water filling stations.

Students will be given basic hygiene reminders such as washing hands frequently, keeping hands away from face, and using hand sanitizer.

Students will be instructed on proper safety drill procedures.

Students who ride the bus will be given the new safety protocols such as wearing face coverings and sitting with family members while on the bus.

Class rules for Face to Face and Remote Learning will be given to students.

Google Classroom and MS Teams instructions will be given to all students.

## **PROTOCOLS FOR PHYSICAL EDUCATION, ATHLETICS, AND OTHER UIL ACTIVITIES**

All UIL required protocols will be in place for each activity. It is the responsibility of the Athletic Director, Band Director, Theater Arts Director, Coaches, and Sponsors to ensure compliance. A written plan that provides for required protocols should be provided to the campus Principal and Superintendent when submitting the event form.

Physical Education classes will have the following:

- Hand Sanitizer available when entering the class.
- All students required to wear face coverings will wear them when entering and exiting the class. Face coverings should be easily accessible when waiting between activities.
- All students may bring individual refillable water bottles to class. It is the responsibility of the student to keep up with the bottle and have the student's name on it.

- Whenever possible, P.E. classes will be held outside to allow for maximum physical distance between students. Distancing within each school gym will be in place depending on the activity.
- Activities bringing students into close physical contact with each other will be reduced as much as possible.
- Locker access will be limited to UIL requirements, and when in daily use will be sanitized each day.
- Equipment utilized will be disinfected daily.

## **FREQUENTLY ASKED QUESTIONS**

### **What will the daily sanitization protocols be?**

All classrooms, restrooms and commons spaces will be cleaned and sanitization misting machines will be utilized daily. Buses and school vehicles will be sanitized twice daily prior use. All staff will have access to cleaning materials to utilize each day throughout the day.

### **Is Maypearl ISD requiring daily screenings of students and staff?**

Yes, students and staff will be required to self-screen daily prior to coming to the campus.

### **Will students and staff be required to wear face coverings?**

Yes, per the Governor's Executive Order students are required to wear face coverings from Fourth grade and up. All employees and visitors are also required per the same order. When the order is removed, face coverings will no longer be required.

### **Why will face coverings be required in the classroom for older students but not for students in grades Pre-K to 3<sup>rd</sup> grade?**

Per the Governor's Executive Order students at these grade levels are not required to wear a face covering. However, the Texas Education Agency is requiring face coverings for all students riding a bus route no matter the age or grade of the student.

### **How are Maypearl ISD's protocols for face coverings impacted by Governor Abbott's Executive Orders?**

They will be followed as long as an order is in place.

### **Can students and staff wear face coverings even when they are not required?**

Yes, face coverings shall be appropriate to the educational environment not causing any disruptions. It should have appropriate logos, graphics, or designs. Bandanas will not be allowed. We recommend students face coverings that are a solid color, have a school or school club/organization logo or image, have a favorite college or trade school logo, or favorite sports team logo.

### **How will face covering compliance be enforced?**

During the Governor's Executive Order period, it will be enforced for students in Fourth Grade and up, and for all employees. Once the order requirement for face coverings is removed, the district will no longer enforce use.

### **What will breakfast, lunch and recess look like?**

Breakfast and Lunch will be provided to all Face to Face students in the cafeteria with some distancing at each table applied. Students not eating breakfast will enter the building and report straight to the classroom. If your child is going to eat breakfast from home or a local restaurant, we request that they eat it prior to coming to school.

Lunch will be provided in the cafeterias as well. Campuses are working to provide multiple lunch periods so distancing will be available.

Students will be required to use hand sanitizer or wash hands prior to entering the food service line for breakfast or lunch. All students (4<sup>th</sup> grade and up) and staff will wear face coverings while in the food service line area. Students will be allowed to remove face coverings while eating only. Face coverings will be required for 4<sup>th</sup> grade and up when entering and exiting the cafeteria.

Recess will be provided daily when weather permits. Those students who are required to wear face coverings will do so while exiting the building and entering the building. Face coverings may be removed by the student while on the playground. Each classroom will be given a playground area time so that a limited number of students will be on the playground at any given time. Students will use hand sanitizer and will wear face coverings when entering the building.

### **Has Maypearl ISD considered keeping students in one place and rotating the teachers?**

Yes, Maypearl ISD has considered many options commonly heard in news reports and options provided by the Texas Education Agency. This option may be utilized when possible and will be determined by the campus principal.

### **Will Maypearl ISD use partitions to provide a physical barrier between students in the classrooms or cafeteria?**

Desk dividers will be available for grades K-1<sup>st</sup> grades. For the other grade levels, Maypearl ISD will be utilizing other safety precautions stated previously in this document.

**When is the last day to change course selections at the Middle School or High School?**

The last day to change courses is before Friday, August 14, 2020. The only exception would be for new enrollees after school starts. New enrollees to the district (that were not previously enrolled) will be given two days from enrollment.

**Will Career and Technical courses continue into the 2020-21 school year?**

Yes, it will be required that a student must be enrolled in the Face to Face option to participate in courses that require on-site activities, such as Welding or Cooking.

**Will school bus capacity be limited for those using district transportation?**

The Texas Education Agency recommends that parents drop off and pick up students directly rather than use school transportation. The school survey indicates lower bus ridership than in previous years. The district is required to maintain a seating chart and will require families/households sit together on routes. The buses will distance as possible, but not required.

Students entering the bus will scan on with their Smart Tag, use hand sanitizer, and must wear a face covering no matter the student's age or grade level. Face coverings will not be provided and students without them will be denied entrance onto the bus.

**Will after-school tutoring or other programs take place this school year?**

Yes, protocols will be determined and communicated prior to starting. Tutoring will not be limited to Face to Face Learning students only.

**If a student tests positive, do classmates have to quarantine as well? What actions will be taken?**

No, only lab tested confirmed cases will be required to quarantine. Students and staff in the classroom will be moved to a clean space to continue learning until the room is cleaned. The campus nursing staff will monitor the classroom or classrooms the confirmed case was in prior to quarantine. The campus principal will communicate the exposure to parents and guardians as soon as the expected case is confirmed.

**What happens when someone living in the household receives a lab-confirmed positive test?**

Everyone in the household who has come in close contact (as defined on page 13) with the lab-confirmed positive person, should quarantine for 14 days. If this is a student, then the student should stay home, and the principal should be contacted. If this is an employee, then the employee should stay home, and the employee should contact their supervisor and the HR department.

**What are the health criteria (student/city/county statistics) that would lead to a school closure?**

State, County and City orders would be considered by the Board of Trustees on a case by case basis. The Superintendent may determine an emergency closure based on more than average loss in student attendance due to illness, consistent with flu season in the past. The district, if experiencing more than 10 percent drop in Face to Face attendance due to illness, may close for 2 or more days. Each emergency closure will be made up by additional minutes in the school calendar or additional days added in June to the 2020-2021 school calendar.

**What happens if there is a school closure short term or long term?**

Short term closure would be one day to a week. Remote Learning will not be utilized for any students during these closures. We respect our families that do not wish to utilize Remote Learning and will only require it when necessary.

Long term closures will require a Special Board meeting and Board action. If the Board of Trustees determines a long-term closure is required, all students will be placed on Remote Learning the Wednesday of the week it begins. School staff will be given at least two days to adjust to a full Remote Learning program. Long term closures should be no less than two weeks or more each.

**Is there still a possibility that the district will choose the hybrid model with A and B Days for students to attend?**

Implementing the hybrid model, we would only be able to teach half of the materials within the 45-minute class period or have to teach 2 lessons within one 45 minute class period...neither of which are instructionally sound.

Maypearl ISD has considered that option and will continue to consider it as information changes and new guidance from the Texas Education Agency (TEA) is given.

### **What is the plan for special education students?**

A student's individual education plan will be followed regardless of the learning environment such that all students with disabilities receive a Free and Appropriate Public Education. (FAPE)

All services that can be delivered remotely will be continued as allowed via multiple modes of instruction. Remote Learning instruction and Face to Face instruction may vary in frequency and duration as well as mode of delivery. Any needed changes will be updated in their individualized education plan. Face to face students will continue to receive services as currently stated in their individualized education plan. Should a remote student return to face to face instruction, they will return to their current schedule of services for the 2020-2021 school year.

### **Will teachers of the Remote Learning and Face to Face Learning be the same?**

MISD considered having one teacher per grade level teach all the Remote Learners for that grade level. However, after evaluating the Family Survey results, that was not feasible due to the low number of Remote Learners.

In Kindergarten and First grade, each teacher will play a role in providing instruction to Remote Learning students. Remote Learning students will be assigned to one teacher for each of the following subjects: Reading, Math, Social Studies, and Science. Fine Arts and Physical Education will be provided by the same teachers as Face to Face Learners. All instruction will be in the Asynchronous learning platform.

In grade levels 2<sup>nd</sup> – 12<sup>th</sup>, the teacher for each class or course will be the teacher assigned to the student for that class. Students at these grade levels will have multiple teachers just like Face to Face Learners will have at school. 2<sup>nd</sup> through 5<sup>th</sup> grade will utilize the Asynchronous Learning platform. The Middle School and High School students will utilize the Synchronous Learning platform for some classes, and the Asynchronous Learning platform for all other classes.

### **Will grading be different between Face to Face Learning and Remote Learning?**

No, as required by the Texas Education Agency all grading requirements will be the same.

### **Can Maypearl ISD choose to move to a pass/fail grading system for students participating in Remote Learning?**



No, it is required by the Texas Education Agency that Remote Learning follow the same grading policy as Face to Face Learning. The grading policy may not be changed.

**How will Ranking and GPA work compared to Face to Face and Remote Learning?**

Class ranking and GPA calculations will be compiled according to the student handbook with no difference between Face to Face Learners and Remote Learners.

**Will progress monitoring tests, class tests and standardized tests take place?**

All progress monitoring and standardized testing is required to be taken on-campus. A testing room will be made available at each campus with staff available to proctor the testing separate from the Face to Face Learning student body. However, this testing room may hold up to 12 test takers socially distanced 6 feet apart with face coverings at one time.

**Will a student's choice to participate in Face to Face or Remote Learning be noted on their transcript?**

No

**How did Maypearl ISD determine what secondary classes will be offered synchronous vs. those offered asynchronous?**

The Texas Education Agency determined that asynchronous was the only fully funded option provided to the district for grades Pre-K to 2<sup>nd</sup> grade.

Maypearl ISD reviewed data provided by the Texas Education Agency and other data that would indicate student success in some subjects at the secondary level is improved in a Synchronous platform. Due to limited Internet and other resources, the district decided that Asynchronous would better fit our students' needs in other courses.

**How will dual credit classes be handled?**

Navarro College guidelines will continue to be followed as well as the Maypearl ISD guidelines. Dual credit students may be required to come on-campus to test or complete work.

**Will the school year calendar be changed?**

The 2020-2021 school calendar was modified to include up to three weeks at the end of the year for possible Emergency Days. The 2020-2021 school calendar is located on the school website [www.maypearlisd.org](http://www.maypearlisd.org). There is no plan to change the calendar beyond the existing adopted calendar.

**Will there be STAAR testing in the 2020-2021 school year?**

The Texas Education Agency Commissioner Morath has determined that all STAAR Testing for the 2020-2021 school year will remain in place. This is not a local decision. You may direct all your comments to Commissioner Morath by contacting him at the Texas Education Agency.

**Does Maypearl ISD plan to change truancy or attendance policies?**

No, the Texas Education Agency Commissioner Morath has determined that all truancy and attendance requirements will remain in place for the 2020-2021 school year. All students will be required to be actively involved in Remote Learning each day to count their attendance for the day. All students missing more than 90% attendance for the school year will be subject to district and state policy. To receive credit or a final grade, a student must attend the class at least 90% of the days it is offered. If a student fails to meet the 90% rule because of sickness, there will be an opportunity for an attendance committee meeting to address those absences.

**How will off-campus Physical Education work for the 2020-2021 school year?**

Students at school must wear a face covering while entering and exiting the Physical Education classroom. Students will be allowed to have their individual water bottle with them. Students do not have to wear face coverings during physical education activities, except when idle while instructions are being given or waiting to participate.

Students in Remote Learning will be given activities to complete and possibly required to provide a daily check list of activities or submit weekly recording of completing tasks.

**I am not comfortable with what my former wife or husband wants to pursue for our child's educational environment, what are my options?**

The school district is required to follow the last signed and dated court document provided by the parents to the campus administration. The district will not get in the middle of a custody situation and will follow the court document as to who has

educational decision-making authority. In the event the educational decision-making authority is shared by the parents per the latest signed and sealed court document provided to the district, the student will remain in Face to Face instruction until such time a mutual decision is made.

**Which learning environment would we select if our child is interested in participating in Extracurricular activities?**

Face to Face Learning only. All students will be required to attend Face to Face Learning if they wish to participate in extracurricular activities.

**If I have chosen Remote Learning for my student. He is in a class that is following the Asynchronous Learning platform. He failed to complete Monday's measure of engagement on Monday but completed the assignment later in the week. He was counted absent on Monday. Can this be changed to Present because he did complete the assignment later in the week?**

No. In the Remote Learning Asynchronous Platform method, student engagement is measure daily, and attendance is assigned based on the student's completion of that day's engagement measure. Student's who do not complete the daily measure of engagement are to be counted absent for that day, and that absence cannot be changed to Present even if the student completes the engagement measure later in the week.

**My child is a Remote Learner. On Monday, my child completed all the work assigned for the entire week. Will my child get perfect attendance for the week because all the work was completed on Monday?**

No. Student engagement is measured daily and the attendance for that day is based on the completion of that day's engagement measure on that day. Students who do not complete the daily measure of engagement on the assigned day are counted absent.

**Can my child wear pajamas or be out of dress code when engaging with a class utilizing the Synchronous Learning platform?**

No. Synchronous and Asynchronous students must adhere to the dress code when interacting with teachers and other students.

**Can I walk my child to his/her classroom on the first day of school like what has been done in the past?**

No this cannot happen this year due to COVID-19.

**My child is a Remote Learner. Can he attend football games/basketball games/volleyball games and sit in the audience?**

Your child should not be attending any school activities if they are not attending Face to Face learning.

**If my child is sent home with symptoms and must stay home for an extended period, are they counted absent?**

Yes, initially it will be counted as any other absence. But when the student is able to continue their learning (a decision made by the parent & campus administrator), then the student may transition to Remote Learning for a short period of time and be counted present as long as Remote Learning guidelines are followed. Once the student has been released by a doctor, they may transition back to Face to Face instruction.

**If a teacher tests positive for COVID-19 are they required to quarantine for 2-3 weeks? Is their sick leave covered, paid?**

The teacher must quarantine until the following 3 items have been met:

- At least three days (72 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications); and
- The individual has improvement in symptoms (e.g. cough, shortness of breath); and
- At least fourteen days have passed since symptoms first appeared.

Once an employee has a positive lab tested case of COVID-19, then they may qualify for additional leave through the CARES Act. Employees will need to be in contact with the HR department once a positive test has been returned. Employees also receive State and Local days off that are paid.

**If a teacher has been lab confirmed of having COVID-19, and before the teacher exhibit symptoms, they taught 5 classes a day with 30 students each. Do all 150 of those students need to then stay home and quarantine for 14 days?**

This would be considered secondary exposure and those students can still attend school and their daily activities. They need to be monitored daily. Parents and guardians are required to screen their child daily regardless. Parents and guardians would be notified of the exposure so they may monitor and take appropriate precautions much like any other illness.

**Do all 150 of those students now have to get tested? Who pays for those tests? Are they happening at school? How are the parents being notified? Does everyone in each of those kids' families need to get tested? Who pays for that?**

No, but the parents/guardians can certainly opt for testing since they will be notified. The district is not responsible for paying for testing.

Free testing sites are available through the State and County Emergency Management.

Parents will receive notifications through the district's School Messenger system.

Not everyone in the household needs to get tested until one of the family members exhibits symptoms or decides to be test early.

**What if someone who lives in the same house as a teacher tests positive? Does that teacher now need to take 14 days off from work to self-quarantine? Is that time off covered? Paid?**

The teacher will need to seek medical advice from a physician, wear proper protective gloves and mask, and most likely will need to be tested. This is no different than when a teacher gets the flu or other illnesses...family members are affected. If the teacher is unable to isolate from the sick member of the family, it may be required that they take off work or quarantine given the circumstances. The teacher will need to contact the HR department to see if they qualify for any other type of leave other than their personal and local days.

**Where is the district going to find a substitute teacher who will work in a classroom full of exposed, possibly infected students for substitute pay?**

Districts will conduct Substitute Teachers training and recruitment. Several districts will elect to have aides on the campus or available teachers to cover classrooms if needed or hire additional full-time aides.

**Substitutes teach in multiple schools. What if they are diagnosed with COVID-19? Do all the kids in each school now have to quarantine and get tested? Who is going to pay for that?**

The substitute teacher must have a lab confirmed case. Then parents will be notified, and students are monitored like the question above.

**What if a student in your child's class tests positive? What if your child tests positive? Does every other student and teacher they have been around quarantine? Do we all get notified who is infected and when? Or because of HIPAA regulations are parents and teachers just going to get mysterious "may have been in contact" emails all year long?**

Parents will be notified through the district's notification system. See the Required Actions section for steps to return to school after having COVID 19. No, other students in the classroom will not have to be in quarantine. They will be notified so parents/guardians can monitor for symptoms. Parents/Guardians nor students will be given the sick student's name or medical condition, but you will know if your child was exposed.

**What is this stress going to do to our teachers? How does it affect their health and well-being? How does it affect their ability to teach? How does it affect the quality of education they are able to provide? What is it going to do to our kids? What are the long-term effects of consistently being stressed out?**

School administrators, counselors, and nurses will help staff with stress and the social/emotional well-being of our staff and students.

**Is a doctor's note required for not wearing a mask?**

The requirement for 4<sup>th</sup> grade and up is a face covering. If a person is unable to wear a mask, they can choose to wear a face shield. A face covering is required.

# **TIPS FOR REMOTE LEARNING AT HOME**

## **EXPECTED SUPPORT NEEDED TO BE SUCCESSFUL**

Parents and guardians choosing the Remote Learning option, not unlike a home school model or other online options must understand supporting their child(ren) will require a great amount of time by the parent or guardian daily. The parent or guardian will need to be available to keep their child(ren) on task, support immediate questions by the child(ren), and monitor progress daily for success in the program. Attendance and grading policies of traditional school will still apply to students participating in Remote Learning per the Texas Education Agency.

## **DESIGNATE A LEARNING SPACE**

Instead of trying to recreate school at home, create an environment that encourages your child to develop a new learning style and allows them to stay organized and ultimately be successful in Remote Learning.

## **DEVELOP A ROUTINE**

Help your child create a balanced schedule that fits his or her school schedule (as much as possible). Reflect with your child and make adjustments to schedule as needed. Make sure you are reviewing lessons with your child daily and help them make a plan for completing assignments on time. Reach out to your child(ren)'s teacher during the workday with questions via email or the online platform when necessary. Movement and brain breaks are essential. Intentionally plan for breaks throughout the day.

Remember, all Remote Learning Students are responsible for completing required items each day to maintain attendance for the 90% attendance rule per policy.

## **SET EXPECTATIONS**

Discuss behavior expectations for your child(ren)'s learning time. Consider any expectations needed to fulfill all requirements and how those will be accomplished. Encourage your child(ren)'s to ask for help or communicate

needs from the teacher and those that can only be provided by parent or guardian at home.

It is expected that students are online for synchronous lessons when scheduled and must complete and submit lessons back at required times. Teachers and staff will not be available to answer questions after school hours as some were last year, and their time available to respond to questions will be limited.

### **USE YOUR RESOURCES**

Reference the Remote Learning plans communicated by your child(ren)'s teacher. Visit teacher or grade level website pages for more information. Contact the Help Desk at [Helpdesk@maypearlisd.org](mailto:Helpdesk@maypearlisd.org) if technical support is needed.

### **CELEBRATE**

Discuss the challenges you and your child(ren) face and celebrate the achievements. This opportunity will allow your child to become a more resilient learner. When possible, switch your focus at home from Remote Learning to rest and recharge time.